

# CASS COUNTY APPRAISAL DISTRICT BOARD OF DIRECTORS MINUTES

Nov. 30, 2021

The Cass County Appraisal District Board of Directors met in regular session on Tuesday, Nov. 30, 2021 at 5:30 p.m. at the Cass County Appraisal District office, located at 502 N. Main Street, Linden, Texas 75563.

Present were:

- Byron Terry Jr., Chairman
- Angela Young, Secretary
- David Cothren, Director
- Doug Jacobs, Director
- Jackie Yates, Director
- Rebecca Wells, Director
- Lacy Hicks, Chief Appraiser

Absent were:

- Jack Salmon, Vice Chairman
- Lesli Lee, Deputy Chief Appraiser

**2021-183 & 2021-184:** Byron Terry Jr. called the meeting to order at 5:33 p.m. and established a quorum.

**2021-185:** David Cothren led the invocation.

**2021-186:** David Cothren led the Pledge of Allegiance.

**2021-187:** Public Forum was the next item on the agenda. Citizens who wish to speak to the Board of Directors must sign in before the meeting is in session. The purpose of this item is to allow citizens an opportunity to address the Board. No one chose to address the board at this time.

## **ACTION ITEMS:**

### **2021-188: Consent agenda – Discussion and approval of the minutes from the Monday, Oct. 18, 2021 BOD meeting.**

Motion: Jackie Yates made the motion to approve the minutes.

Second: Doug Jacobs

Vote: Unanimous

### **2021-189: Consent agenda – Discussion and approval of the Check Detail (monthly bills) for October 2021 and monthly Financial Report from October 2021.**

Motion: David Cothren made the motion to approve the Check Detail and Financial Report.

Second: Rebecca Wells

Vote: Unanimous

### **2021-190: Discussion, consideration and possible action concerning ARB nominations and appointments (suspended from October meeting).**

Motion: David Cothren made the motion to appoint three new members: Vern Hallead, Duane Leftwich and Roy "Cotton" Johnson, and to retain current members James Kinnamon and Sandra Davis.

Second: Doug Jacobs

Vote: Unanimous

### **2021-191: Discussion, consideration and possible action concerning naming a person to serve as the Cass County Appraisal District Records Management officer.**

Motion: Doug Jacobs made the motion to appoint Lacy Hicks, chief appraiser.

Second: David Cothren

Vote: Unanimous

### **2021-192: Discussion, consideration and possible action concerning fourth quarter 2021 payment to Eagle Appraisal.**

No action was taken. The board directed Chief Appraiser Lacy Hicks to discuss the matter with the district's legal counsel McCreary, Veselka, Bragg, & Allen P.C. and to request they send a letter to Eagle Appraisal.

### **2021-193: Discussion, consideration and possible action concerning BIS Consulting 2022 contract.**

Motion: David Cothren made the motion to approve the contract for \$12,318.86.

Second: Rebecca Wells

Vote: Unanimous

### **2021-194: Discussion, consideration and possible action concerning December Board meeting.**

Motion: Rebecca Wells made the motion to not hold a meeting in December.

Second: Doug Jacobs

Vote: Unanimous

**2021-195: Discussion, consideration and possible action to set date for next BOD meeting.**

Motion: Rebecca Wells made the motion to set the next BOD meeting for 5:30 p.m. Tuesday, January 11, 2022 at the Cass County Appraisal District office, 502 N. Main St., Linden, TX 75563.

Second: Jackie Yates

Vote: Unanimous

**CHIEF APPRAISER REPORTS:**

**2021-196:**       \*GIS Mapping  
                  \*BOD Nominations  
                  \*Records retention

**2021-197: Adjourn**

There being no further business to come before the board, David Cothren made a motion to adjourn the meeting at 6:34 p.m. Jackie Yates seconded the motion that carried unanimously.

Approved this date: \_\_\_\_\_

Chairman



Secretary

