

CASS COUNTY APPRAISAL DISTRICT BOARD OF DIRECTORS MINUTES

Oct. 25, 2022

The Cass County Appraisal District Board of Directors met in regular session on Tuesday, Oct. 25, 2022 at 5:41 p.m. at the Cass County Appraisal District office, located at 502 N. Main Street, Linden, Texas 75563.

Present were: David Cothren, Chairman
Rebecca Wells, Vice Chairman
Doug Jacobs, Director
Joe Smith, Director
Jackie Yates, Director
Lacy Hicks, Chief Appraiser

Absent were: James D. "Bubba" Frost, Director
Angela Young, Secretary

Also present was: Lesli Lee, Deputy Chief Appraiser

2022-099 & 2022-100: David Cothren, chairman, called the meeting to order at 5:41 p.m. and established a quorum.

2022-101: Joe Smith led the invocation.

2022-102: Joe Smith led the Pledge of Allegiance.

2022-103: Public Forum was the next item on the agenda. Citizens who wish to speak to the Board of Directors must sign in before the meeting is in session. The purpose of this item is to allow citizens an opportunity to address the Board. No one chose to address the board.

ACTION ITEMS:

2022-104: Consent agenda – Discussion and approval of the minutes from the Tuesday, July 12, 2022 and Tuesday, Sept. 13, 2022 BOD meetings and Tuesday, Sept. 13, 2022 Reappraisal Plan public hearing.

Motion: Doug Jacobs made the motion to accept the minutes with a correction on the Sept. 13, 2022 meeting minutes to show the starting time as 5:41 p.m.

Second: Joe Smith

Vote: Unanimous

2022-105: Consent agenda – Discussion and approval of the Check Detail (monthly bills) for July 2022, August 2022 and September 2022 and monthly Financial Reports from June 2022, July 2022 and August 2022.

Motion: Rebecca Wells made the motion to approve the Check Detail and Financial Reports.

Second: Joe Smith

Vote: Unanimous

2022-106: Discussion, consideration and possible action concerning bids for additional computer and telephone drops.

Motion: Joe Smith made the motion to accept Etex's plan for 60 months with 9 total drops.

Second: Rebecca Wells

Vote: Unanimous

2022-107: Discussion, consideration and possible action concerning BIS bid for four new computers.

Motion: Rebecca Wells made the motion to accept BIS's bid.

Second: Jackie Yates

Vote: Unanimous

2022-108: Discussion, consideration and possible action concerning Capitol Appraisal Contract.

Motion: Rebecca Wells made the motion to accept Capitol's contract.

Second: Joe Smith

Vote: Unanimous

2022-109: Discussion, consideration and possible action concerning new Etex contract.

Motion: Rebecca Wells made the motion to extend Etex's contract for 60 months.

Second: Doug Jacobs

Vote: Unanimous

2022-110: Executive session.

The board entered into executive session at 6:42 p.m. pursuant to Texas Government Code, Chapter 551 open meeting act for the following purpose: chief appraiser evaluation.

2022-111: Recess executive session.

The board recessed executive session and returned to open session at 7:15 p.m.

2022-112: Discussion, consideration and possible action regarding discussion during executive session.

Motion: Rebecca Wells made the motion to increase the chief appraiser's salary by 3% to \$87,550 annually.

Second: Doug Jacobs

Vote: Unanimous

2022-113: Discussion, consideration and possible action to set date for next BOD meeting.

Motion: Doug Jacobs made the motion to set the next meeting for Tuesday, January 10, 2023 at the Cass County Appraisal District office, 502 N. Main, Linden, TX 75563.

Second: Jackie Yates

Vote: Unanimous

CHIEF APPRAISER REPORTS:

- 2022-114:**
- *3rd Quarter 2022 25.25 properties
 - *MAPS review
 - *Employee hiring
 - *Ag Advisory Board resignation

2022-115: Adjourn

There being no further business to come before the board, Rebecca Wells made a motion to adjourn the meeting at 8:03 p.m. Doug Jacobs seconded the motion that carried unanimously.

Approved this date: 1/10/23

Chairman David Wells

Secretary Jackie Yates