

**CASS COUNTY APPRAISAL DISTRICT
502 N. MAIN
LINDEN, TX 75563**

Aug. 25, 2020

The Cass County Appraisal District Board of Directors met in regular session Tuesday, Aug. 25, 2020 at 5:35 PM at the Historic Cass County Courthouse, Second Floor (Old Courtroom), 100 East Houston Street, Linden, Texas 75563.

Present were: Byron Terry Jr., Chairman
 Jack Salmon, Vice Chairman
 Angela Young, Secretary
 Jackie Yates, Director
 David Cothren, Director
 Rebecca Wells, Director

Absent were: Joe Wall, Director
 Scotty Bates, Director

Also present were: Nancy Pena – representing her father Victor Pena, Lesli Lee, Carol Baker, Lacy Hicks, Lacy Gross – reporter, Robert Wimberly and Annette Wimberly - recording secretary.

2020-135 & 2020-136: Byron Terry Jr. called the meeting to order at 5:35 p.m. and established a quorum.

2020-137: David Cothren led the invocation.

2020-138: David Cothren led the Pledge of Allegiance.

2020-139: Statement of officer for newly elected director. Rebecca Wells read the statement of officer.

2020-140: Oath of office for newly elected director. Rebecca Wells took the oath of office.

2020-141: Public Forum was the next item on the agenda. Citizens who wish to speak to the Board of Directors must sign in before the meeting is in session. The purpose of this item is to allow citizens an opportunity to address the Board. Although three persons had signed to speak, no one chose to address the board during public forum.

ACTION ITEMS:

2020-142: Consent agenda – Discussion and approval of the minutes from the July 23, 2020 BOD meeting;

Motion: David Cothren made the motion to approve the minutes.

Second: Rebecca Wells

Vote: Unanimous

2020-143: Consent agenda – Discussion and approval of the Check Detail (monthly bills) for July 2020.

Motion: David Cothren made the motion to approve the Check Detail (monthly bills).

Second: Rebecca Wells

Vote: Unanimous

2020-144: Consent agenda – Discussion and approval of the Reconciliation Detail for June 2020 and July 2020.

Motion: Jack Salmon made the motion to approve the reconciliation statements.

Second: Jackie Yates

Vote: Unanimous

2020-145: Discussion, consideration and possible action regarding the 2021 Cass County Appraisal District final budget.

Motion: Jack Salmon made the motion to approve the budget.

Second: David Cothren

Vote: Unanimous

2020-146: Discussion, consideration and possible action regarding adoption of the 2021-2022 Reappraisal Plan.

Motion: Jack Salmon made the motion to approve the plan.

Second: David Cothren

Vote: Unanimous

2020-147: Discussion, consideration and possible action regarding 2021-2022 Eagle Property Tax Appraisal and Consulting, Inc. contract (tabled from the June 9, 2020 and July 23, 2020 BOD meetings.)

Suspended until the September BOD meeting.

2020-148: Discussion, consideration and possible action regarding payment for cabinet built and installed in Cass County Appraisal District office by Victor Pena.

After a brief discussion with Pena's daughter, Nancy Pena, it was agreed that Mr. Pena would meet with appraisal district employees to discuss how to remedy concerns about the cabinet.

2020-149: Discussion, consideration and possible action regarding payment of mileage for CASSCAD secretary for travel to set up, attend and clean up after BOD meetings.

No action was taken.

2020-150: Discussion, consideration and possible action regarding comp time for employees.

Suspended until the September meeting.

2020-151: Discussion, consideration and possible action regarding bank signatures.

Motion: Jack Salmon made the motion to remove former chief appraiser Anita White Griffith and that the three remaining signers would be able to sign.

Second: David Cothren

Vote: Unanimous

2020-152: Discussion, consideration and/or approval of chief appraiser interview and hiring calendar.

No action was taken. Interim Chief Appraiser Gary Zeitler will do the initial interviews with the board stating they wished to hire someone for the position as soon as possible.

2020-153: Discussion, consideration and possible action to set date for next BOD meeting.

The next board meeting was set for Thursday, Sept. 10 at 5:30 p.m.

CHIEF APPRAISER REPORTS:

2020-154: *Certification update.

*Update on CEUs needed by appraisers


*EARS submission

* EPTS submission

* Advertisement for chief appraiser position posted on TAAD website, Texas Rural Chief Appraisers website and CASSCAD website

2020-155: Adjourn There being no further business to come before the board, David Cothren made a motion to adjourn the meeting at 7:00 p.m. Jack Salmon seconded the motion that carried unanimously.

Approved this date: 9/10/20

Chairman 
Secretary 