

CASS COUNTY APPRAISAL DISTRICT BOARD OF DIRECTORS MINUTES

Jan. 11, 2022

The Cass County Appraisal District Board of Directors met in regular session on Tuesday, Jan. 11, 2022 at 5:30 p.m. at the Cass County Appraisal District office, located at 502 N. Main Street, Linden, Texas 75563.

Present were: David Cothren, Chairman
Rebecca Wells, Vice Chairman
Angela Young, Secretary
Jackie Yates, Director
Joe Smith, Director
James D. "Bubba" Frost, Director
Lacy Hicks, Chief Appraiser

Absent was: Doug Jacobs, Director

Also present were: Lesli Lee, Deputy Chief Appraiser; Annette Wimberly, Cass County Appraisal District Secretary/Bookkeeper and Ray Harris, taxpayer

2022-001 & 2022-002: Angela Young, secretary, called the meeting to order at 5:33 p.m. and established a quorum.

2022-003: David Cothren led the invocation.

2022-004: David Cothren led the Pledge of Allegiance.

2022-005 & 2022-006: All board members present read and signed both the Statement of Officer and the Oath of Office.

2022-007: Election of officers was next. Following nomination by Angela Young and second by Jackie Yates, David Cothren was unanimously chosen as chairman. Rebecca Wells was unanimously chosen as vice chairman following nomination by Jackie Yates and second by Angela Young. Angela Young was then voted as secretary after being nominated by Rebecca Wells and seconded by Jackie Yates.

2022-008: Public Forum was the next item on the agenda. Citizens who wish to speak to the Board of Directors must sign in before the meeting is in session. The purpose of this item is to allow citizens an opportunity to address the Board. Taxpayer Ray Harris addressed the board during public forum.

ACTION ITEMS:

2022-009: Consent agenda – Discussion and approval of the minutes from the Monday, Nov. 30, 2021 BOD meeting.

Motion: Rebecca Wells made the motion to approve the minutes.

Second: Jackie Yates

Vote: Unanimous

2022-010: Consent agenda – Discussion and approval of the Check Detail (monthly bills) for November 2021 and December 2021 and monthly Financial Report from November 2021.

Motion: Rebecca Wells made the motion to approve the Check Detail and Financial Report.

Second: Jackie Yates

Vote: Unanimous

2022-011: Discussion, consideration and possible action concerning removal of former board chairman Byron Terry Jr. as signer with Texana Bank.

Motion: Angela Young made the motion to remove Byron Terry Jr.

Second: Rebecca Wells

Vote: Unanimous

2022-012: Discussion, consideration and possible action concerning resolution naming persons to be listed as check signers with Texana Bank.

Motion: Rebecca Wells made the motion to approve Angela Young, Joe Smith, Lacy Hicks and Lesli Lee as signers. David Cothren was added to the list of those eligible to access the safety deposit box.

Second: Angela Young

Vote: Unanimous

2022-013: Discussion, consideration and possible action concerning discontinuance of the district's Capital One credit card.

Motion: Joe Smith made the motion to discontinue the Capital One credit card and pursue a credit card through Texana Bank.

Second: Rebecca Wells

Vote: Unanimous

2022-014: Discussion, consideration and possible action concerning ARB meal reimbursement.

Motion: Joe Smith made the motion to increase the reimbursement to \$17 for lunch.

Second: Rebecca Wells

Vote: Unanimous

2022-015: Discussion, consideration and possible action concerning 25.25 properties for fourth quarter 2021.

Motion: Rebecca Wells made the motion to approve the list of properties.

Second: Angela Young

Vote: Unanimous

2022-016: Discussion, consideration and possible action concerning front counter and flooring.

Motion: Jackie Yates made the motion to use Deans Cabinet and Trim and pay for it with money remaining in the 2021 budget.

Second: Rebecca Wells

Vote: Unanimous

2022-017: Discussion, consideration and possible action concerning parking lot.

Tabled until next meeting. The board instructed chief appraiser Lacy Hicks to talk to the city regarding what is required and to seek bids.

2022-018 Executive session.

The board entered into executive session at 7 p.m. pursuant to Texas Government Code, Chapter 551 open meeting act for the following purpose: chief appraiser evaluation.

2022- 019 Recess executive session.

The board recessed executive session and returned to open session at 7:20 p.m.

2022-020 Discussion, consideration and possible action regarding discussion during executive session.

Motion: Rebecca Wells made the motion to raise the chief appraiser's salary to \$85,000 annually.

Second: Jackie Yates

Vote: Unanimous

2022-021: Discussion, consideration and possible action to set date for next BOD meeting.

Motion: Rebecca Wells made the motion to set the next BOD meeting for 5:30 p.m. Tuesday, March 8, 2022 at the Cass County Appraisal District office, 502 N. Main St., Linden, TX 75563.

Second: Angela Young

Vote: Unanimous

CHIEF APPRAISER REPORTS:

2022-022: *Variverge billing
*City of Linden letter

2022-023: Adjourn

There being no further business to come before the board, Rebecca Wells made a motion to adjourn the meeting at 7:35 p.m. Joe Smith seconded the motion that carried unanimously.

Approved this date: 3/8/2022

Chairman



Secretary

