

**CASS COUNTY APPRAISAL DISTRICT
BOARD OF DIRECTORS
MINUTES**

May 10, 2022

The Cass County Appraisal District Board of Directors met in regular session on Tuesday, May 10, 2022 at 5:30 p.m. at the Cass County Appraisal District office, located at 502 N. Main Street, Linden, Texas 75563.

Present were: David Cothren, Chairman
Doug Jacobs, Director
Joe Smith, Director
James D. "Bubba" Frost, Director
Lacy Hicks, Chief Appraiser

Absent were: Rebecca Wells, Vice Chairman
Angela Young, Secretary
Jackie Yates, Director

Also present were: Lesli Lee, Deputy Chief Appraiser and Luke Arnold with Arnold, Walker, Arnold CPAs & Advisors

2022-046 & 2022-047: David Cothren, chairman, called the meeting to order at 5:30 p.m. and established a quorum.

2022-048: Doug Jacobs led the invocation.

2022-049: Doug Jacobs led the Pledge of Allegiance.

2022-050 & 2022-051: The statement of officer and oath of office were taken by Doug Jacobs, director.

2022-052: Public Forum was the next item on the agenda. Citizens who wish to speak to the Board of Directors must sign in before the meeting is in session. The purpose of this item is to allow citizens an opportunity to address the Board. No one chose to address the board.

ACTION ITEMS:

2022-053: Consent agenda – Discussion and approval of the minutes from the Tuesday, March 8, 2022 BOD meeting.

Motion: Joe Smith made the motion to approve the minutes.
Second: Bubba Frost
Vote: Unanimous

2022-054: Consent agenda – Discussion and approval of the Check Detail (monthly bills) for March 2022 and April 2022 and monthly Financial Report from February 2022 and March 2022.

Motion: Doug Jacobs made the motion to approve the Check Detail and Financial Report.
Second: Joe Smith
Vote: Unanimous

2022-055: Discussion, consideration and possible action regarding the Cass County Appraisal District 2021 Financial Audit.

Motion: Doug Jacobs made the motion to approve the audit.
Second: Joe Smith
Vote: Unanimous

2022-056: Discussion, consideration and possible action regarding the Cass County Appraisal District 2021 Financial Audit unexpended funds.

Motion: Joe Smith made the motion to put the \$70,519 in unexpended funds into TCDRS which is the retirement system for district employees.
Second: Bubba Frost
Vote: Unanimous

2022-057: Discussion, consideration and possible action concerning Cass County Appraisal District 2022 audit contract with Arnold, Walker, Arnold CPAs and Advisors.

Motion: Doug Jacobs made the motion to renew the contract.
Second: Joe Smith
Vote: Unanimous

2022-058: Discussion, consideration and possible action concerning TCDRS Plan Year 2023.

Motion: Doug Jacobs made the motion to table the item.
Second: Joe Smith
Vote: Unanimous

2022-059: Discussion, consideration and possible action concerning Eagleview contract.

Motion: Joe Smith made the motion to table the item until the July board meeting.

Second: Doug Jacobs

Vote: Unanimous

2022-060: Discussion, consideration and possible action concerning Cass County Appraisal District preliminary 2023 budget.

Motion: Joe Smith made the motion to table the item and discuss it at the July board meeting, along with holding a public hearing prior to the meeting.

Second: Bubba Frost

Vote: Unanimous

2022-061: Discussion, consideration and possible action concerning exterior vinyl bid.

Motion: Joe Smith made the motion to reject the bid and not do anything until necessary.

Second: Bubba Frost

Vote: Unanimous

2022-062 Discussion, consideration and possible action to set date for next BOD meeting.

Motion: Doug Jacobs made the motion to set the next meeting for Tuesday, July 19, 2022 at the Cass County Appraisal District office, 502 N. Main, Linden, TX 75563.

Second: Joe Smith

Vote: Unanimous

NON-ACTION ITEMS:

2022-063 Submission of ARB Hearing Procedures

Chief Appraiser Lacy Hicks presented the procedures to the board.

CHIEF APPRAISER REPORTS:

- 2022-064:**
- *Preliminary values mailed to entities
 - *Notices
 - *Floor mat contract with A-Jim's
 - *Flooring update
 - *Pressure washing & parking lot striping update
 - *Credit cards

2022-065: Adjourn

There being no further business to come before the board, Joe Smith made a motion to adjourn the meeting at 8:34 p.m. Doug Jacobs seconded the motion that carried unanimously.

Approved this date: _____

Chairman



Secretary

