

**CASS COUNTY APPRAISAL DISTRICT
502 N. MAIN
LINDEN, TX 75563**

Feb. 9, 2021

The Cass County Appraisal District Board of Directors met in regular session on Tuesday, Feb. 9, 2021 at 5:30 p.m. at the Mary Daughety Senior Citizens Center, 507 South Kaufman Street, Linden, Texas 75563.

Present were: Byron Terry Jr., Chairman
 Angela Young, Secretary
 David Cothren, Director
 Jackie Yates, Director
 Rebecca Wells, Director
 Doug Jacobs, Director
 Lacy Hicks, Chief Appraiser

Absent were: Jack Salmon, Vice Chairman
 Joe Wall, Director

2021-031 & 2021-032: Byron Terry Jr. called the meeting to order at 5:33 p.m. and established a quorum.

2021-033: Doug Jacobs led the invocation.

2021-034: Doug Jacobs led the Pledge of Allegiance.

2021-035: Public Forum was the next item on the agenda. Citizens who wish to speak to the Board of Directors must sign in before the meeting is in session. The purpose of this item is to allow citizens an opportunity to address the Board. No one chose to address the board at this time.

ACTION ITEMS:

2021-036: Consent agenda – Discussion and approval of the minutes from the Jan. 13, 2021 BOD meeting.

Motion: David Cothren made the motion to approve the minutes.

Second: Doug Jacobs

Vote: Unanimous

2021-037: Consent agenda – Discussion and approval of the Check Detail (monthly bills) for January 2021.

Motion: Jackie Yates made the motion to approve the Check Detail (monthly bills).

Second: Rebecca Wells

Vote: Unanimous

2021-038: Consent agenda – Discussion and approval of the monthly financial reports for December 2020.

Motion: David Cothren made the motion to approve the monthly financial reports for December 2020.

Second: Doug Jacobs

Vote: Unanimous

2021-039: Discussion, consideration and possible action concerning giving chief appraiser authorization to publish and notify entities of hearings on budget and reappraisal plan.

Motion: Rebecca Wells made the motion to approve.

Second: David Cothren

Vote: Unanimous

2021-040: Discussion, consideration and possible action regarding appointment of Appraisal Review Board members.

Motion: David Cothren made the motion to reappoint current board members Joe Smith, chairman; James Kinnamon, Sandra Davis, Haskell Leon Hill and Curt Phillips.

Second: Rebecca Wells

Vote: Unanimous

2021-041: Discussion, consideration and possible action regarding revising job description for deputy chief appraiser and making the deputy chief appraiser position FLSA exempt.

Motion: Rebecca Wells made the motion to revise the job description.

Second: David Cothren

Vote: Unanimous

2021-042: Discussion, consideration and possible action regarding Texas Municipal League's new Cyber LB program.

Motion: David Cothren made the motion to upgrade the appraisal district to Tier 2/Core+ at an additional annual cost of \$48.

Second: Jackie Yates

Vote: Unanimous

2021-043: Discussion, consideration and possible action regarding mentoring contract with Eagle Appraisal.

No action was taken.

2021-044: Discussion, consideration and possible action regarding improvements to electrical and lighting for the appraisal district building.

Motion: Jackie Yates made the motion to go with the bid from Alan's Electrical Service for \$5,745.00 for the LED lighting upgrade for the appraisal district office.

Second: Doug Jacobs

Vote: Unanimous

2021-045: Executive Session: The board will convene executive session pursuant to Texas Government Code, Chapter 551 Open Meetings Act for the following purpose:

*Personnel matters

The board entered into executive session at 6:30 p.m.

2021-046: Recess Executive Session and return to open session.

The board returned to open session at 6:57 p.m.

2021-047: Discussion, consideration and possible action to set date for next BOD meeting.

Motion: Jackie Yates made the motion to set the next meeting for Monday, March 8 at 5:30 p.m. at the Mary Daughety Senior Citizen Center, if available.

Second: Rebecca Wells

Vote: Unanimous

CHIEF APPRAISER REPORTS:

2021-048

*Lawsuit

*PVS 2020 Update

*MAP 2018 Review

*TNT Update

*Multiple Mailings

*Job Posting

2021-049: Adjourn There being no further business to come before the board, David Cothren made a motion to adjourn the meeting at 7:14 p.m. Jackie Yates seconded the motion that carried unanimously.

Approved this date: 3/9/21

Chairman 

Secretary 