

**CASS COUNTY APPRAISAL DISTRICT
502 N. MAIN
LINDEN, TX 75563**

Sept. 10, 2020

The Cass County Appraisal District Board of Directors met in regular session Thursday, Sept. 10, 2020 at 5:31 PM at the Historic Cass County Courthouse, Second Floor (Old Courtroom), 100 East Houston Street, Linden, Texas 75563.

Present were: Byron Terry Jr., Chairman
Jack Salmon, Vice Chairman
Angela Young, Secretary
Joe Wall, Director
David Cothren, Director
Rebecca Wells, Director
Interim Chief Appraiser Gary Zeitler with Eagle Appraisal

Absent were: Jackie Yates, Director

Also present were: Eagle Appraisal employee Linda Norell, a representative with Harris Govern True Automation, Lacy Gross – reporter, Lesli Lee, Lacy Hicks and Duane Hicks.

2020-156 & 2020-157: Byron Terry Jr. called the meeting to order at 5:31 p.m. and established a quorum.

2020-158: Jack Salmon led the invocation.

2020-159: Jack Salmon led the Pledge of Allegiance.

2020-160: Public Forum was the next item on the agenda. Citizens who wish to speak to the Board of Directors must sign in before the meeting is in session. The purpose of this item is to allow citizens an opportunity to address the Board. Although three persons had signed to speak, no one chose to address the board during public forum.

ACTION ITEMS:

2020-161: Consent agenda – Discussion and approval of the minutes from the Aug. 25, 2020 public hearings;

Motion: Jack Salmon made the motion to approve the minutes.

Second: David Cothren

Vote: Unanimous with Joe Wall abstaining due to absence at the last meeting.

2020-162: Consent agenda – Discussion and approval of the minutes from the Aug. 25, 2020 BOD meeting;

Motion: Jack Salmon made the motion to approve the minutes.

Second: David Cothren

Vote: Unanimous with Joe Wall abstaining due to absence at the last meeting.

2020-163: Consent agenda – Discussion and approval of the Check Detail (monthly bills) for August 2020.

Motion: David Cothren made the motion to approve the Check Detail (monthly bills).

Second: Rebecca Wells

Vote: Unanimous

2020-164: Discussion, consideration and possible action regarding 2021-2022 Eagle Property Tax Appraisal and Consulting, Inc. contract (suspended from June 9, 2020, July 23, 2020 and Aug. 25, 2020 BOD meetings).

Motion: Rebecca Wells made the motion to approve the contract.

Second: Joe Wall

Vote: Unanimous

2020-165: Discussion, consideration and possible action regarding payment for cabinet built and installed in Cass County Appraisal District office by Victor Pena.

No action was taken.

2020-166: Discussion, consideration and possible action regarding contract with Harris Govern following demonstration of tablets for appraisal work.

Motion: Rebecca Wells made the motion to approve the contract with the addition of a third iPad, removal of the travel cost, that the contract remain under \$50,000 and contingent on approval by the district's attorney.

Second: Jack Salmon

Vote: Unanimous

2020-167: Discussion, consideration and possible action regarding comp time for employees

Motion: David Cothren made the motion to pay out ½ comp time as requested by employees Lesli Lee and Lacy Hicks and extend their deadline to use the other ½ comp time to Dec. 31, 2021.

Second: Rebecca Wells

Vote: Unanimous

2020-168: Discussion, consideration and possible action regarding the correction of the 2021 total budget amount.

Motion: Jack Salmon made the motion to approve the correction.

Second: Joe Wall

Vote: Unanimous

2020-169: Discussion, consideration and possible action regarding staffing and job assignments at the CASS CAD.

No action was taken.

2020-170: Discussion, consideration and possible action to set date for next BOD meeting.

Motion: Joe Wall made the motion to set the next board meeting for Thursday, Oct. 15, 2020 at 5:30 p.m.

Second: David Cothren

Vote: Unanimous

CHIEF APPRAISER REPORTS:

2020-171: *It was reported that there is a vacancy on the board and that the last day for entities to submit their nominations is Oct. 15, 2020.

2020-172: Adjourn There being no further business to come before the board, Jack Salmon made a motion to adjourn the meeting at 7:05 p.m. David Cothren seconded the motion that carried unanimously.

Approved this date: 10/15/20

Chairman 
Secretary 