

**NOTICE OF MEETING OF BOARD OF DIRECTORS  
CASS COUNTY APPRAISAL DISTRICT  
AGENDA**

**FILED FOR RECORD  
2024 APR 18 AM 11:39  
AMY L. VARNELL  
CASS COUNTY CLERK**

**TIME:** TUESDAY, APRIL 23, 2024 AT 5:30 PM  
**PLACE:** CASS COUNTY APPRAISAL DISTRICT OFFICE  
502 NORTH MAIN STREET, LINDEN, TX 75563

**AGENDA:**

- 2024-018. CALL MEETING TO ORDER
- 2024-019. ESTABLISH A QUORUM
- 2024-020. INVOCATION
- 2024-021. PLEDGE OF ALLEGIANCE
- 2024-022. STATEMENT OF OFFICER
- 2024-023. OATH OF OFFICE
- 2024-024. PUBLIC FORUM: Members of the public wishing to be heard must list their name on sign-in sheet before the Board of Directors meeting is in session. The purpose of this item is to allow any member of the public an opportunity to address the Board.

**ACTION ITEMS:**

- 2024-025. Consent Agenda: Discussion and approval of the minutes from the Monday, Jan. 22, 2024 Cass CAD BOD meeting.
- 2024-026. Consent Agenda: Discussion and approval of the Check Detail (monthly bills) from January 2024, February 2024 and March 2024 and monthly financial reports from January 2024, February 2024 and March 2024.
- 2024-027. Discussion, consideration, and possible action regarding the Cass County Appraisal District 2023 Financial Audit.
- 2024-028. Discussion, consideration, and possible action regarding the Cass County Appraisal District 2023 Financial Audit unexpended funds.
- 2024-029. Discussion, consideration, and possible action concerning Cass County Appraisal District 2024 audit contract with Arnold, Walker, Arnold CPAs and Advisors.
- 2024-030. Discussion, consideration, and possible action concerning the 2025 Cass County Appraisal District preliminary budget.
- 2024-031. Discussion, consideration, and possible action concerning the Texas County and District Retirement System (TCDRS) plan assessment for plan year 2025 for the Cass County Appraisal District.
- 2024-032. Discussion, consideration and possible action concerning clarification of part time and full time job descriptions in employee handbook.
- 2024-033. Discussion, consideration, and possible action to set date for next BOD meeting.

**CHIEF APPRAISER REPORTS:**

- 2024-034. \*1<sup>st</sup> Qtr. 2024 25.25 properties  
\*Flooring update  
\*Appraisal notices  
\*Preliminary values  
\*Health insurance  
\*PVS report

ACTION ITEM:

2024-035.

ADJOURN

Items do not have to be taken in the same order as shown on the agenda.

If, during the course of the meeting, discussion of any item on the agenda should be held in a closed meeting, the Board will conduct a closed meeting in accordance with the Texas Open Meetings Act, Government Code, Chapter 551, Subchapters D and E. Discussion in closed session may include 1) personnel matters, including matters concerning the appointment or employment of a Chief Appraiser, under Government Code section 551.074, 2) consultation with District counsel under Government Code section 551.071, and 3) any other matter in which closed session is authorized. Before any closed meeting is convened, the presiding officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions, or decisions will be taken in open meeting.

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services should be made 48 hours prior to the meeting. Please contact the Appraisal District at (903) 756-7545 or Fax (903) 756-3270 for further information.