

# CASS COUNTY APPRAISAL DISTRICT BOARD OF DIRECTORS MINUTES

Dec. 11, 2025

The Cass County Appraisal District Board of Directors met in regular session on Thursday, Dec. 11, 2025 at 5:30 p.m. at the Cass County Appraisal District office, located at 502 N. Main Street, Linden, Texas 75563.

Present were:

David Cothren, Chairman  
Angela Young, Secretary  
James D. "Bubba" Frost, Director  
Joe Smith, Director  
Jackie Yates, Director  
Lacy Hicks, Chief Appraiser

Absent were:

Rebecca Wells, Vice Chairman (deceased); Gary Dodd, Director;

Also present was:

Lesli Lee, Deputy Chief Appraiser

**2025-068 & 2025-069:** David Cothren, chairman, called the meeting to order at 5:38 p.m. and established a quorum.

**2025-070:** Joe Smith led the invocation.

**2025-071:** Joe Smith led the Pledge of Allegiance.

**2025-072:** Public Forum was the next item on the agenda. Citizens who wish to speak to the Board of Directors must sign in before the meeting is in session. The purpose of this item is to allow citizens an opportunity to address the Board. No one chose to address the board.

## ACTION ITEMS:

**2025-073: Consent Agenda: Discussion and approval of the minutes from the Monday, Sept 22, 2025 Cass CAD BOD meeting.**

Motion: Jackie Yates made the motion to approve the minutes.

Second: Joe Smith

Vote: Unanimous

**2025-074: Consent Agenda: Discussion and approval of the Check Detail (monthly bills) from Sept 2025, Oct 2025, and Nov 2025 and monthly financial reports from Sept 2025, Oct 2025, and Nov 2025**

Motion: Jackie Yates made the motion to approve the minutes.

Second: Joe Smith

Vote: Unanimous

**2025-075: Discussion, consideration, and possible action concerning the 2026 Holiday schedule.**

Motion: Joe Smith made the motion to approve the 2026 Holiday schedule.

Second: James D. "Bubba" Frost

Vote: Unanimous

**2025-076: Discussion, consideration, and possible action concerning TCDRS plan year 2026 changes**

Motion: Joe Smith made a motion to leave plan as is for 2026.

Second: Jackie Yates

Vote: Unanimous

**2025-077: Discussion, consideration, and possible action concerning Capitol Appraisal Group and Western Valuation & Consulting contracts.**

Motion: Jackie Yates made the motion for the CAD to continue with the Western Valuation contract.

Second: James D. "Bubba" Frost

Vote: Unanimous

**2025-078: Discussion, consideration, and possible action concerning Ag Advisory Board.**

Motion: Jackie Yates made the motion to reappoint same members as 2025 for 2026.

Second: James D. "Bubba" Frost

Vote: Unanimous

**2025-079: Discussion, consideration, and possible action to set date for the next BOD meeting.**

Motion: Jackie Yates made the motion for the next BOD meeting to be held on Jan. 13, 2026 at 5:30 p.m.

Second: James D. "Bubba" Frost

Vote: Unanimous

**CHIEF APPRAISER REPORTS:**

**2025-080:** \*3rd Qtr. 2025 25.25 properties  
\*Employee update  
\*Flooring update

**2025-081: Adjourn**

There being no further business to come before the board, Jackie Yates made a motion to adjourn the meeting at 6:48 p.m. James D. "Bubba" Frost seconded the motion that carried unanimously.

Approved this date: \_\_\_\_\_

Chairman   
Secretary 